



Division:	Human Resources (HR)
Title:	Standard Operating Procedures
Procedure:	Employee Assistance Program (EAP)
Original Effective Date:	01/01/2007
Revised Effective Date:	01/01/2007

## Employee Assistance Program Guidelines (EAP)

The Employee Assistance Program is a free confidential service for employees and their families to resolve personal problems before they disrupt an employee's personal or work life. The ER Specialist or HR Manager serves as the agency coordinator.

### WEBSITE RESOURCES:

#### DHHS Employee Assistance Policy

[http://info.dhhs.state.nc.us/olm/manuals/dhs/pol-50/man/Pol5\\_SB\\_EAP1.htm](http://info.dhhs.state.nc.us/olm/manuals/dhs/pol-50/man/Pol5_SB_EAP1.htm).

#### DHHS Employee Assistance Program Page

<http://www.dhhs.state.nc.us/humanresources/esb/eapframe.htm>.